



1. Welcome

- a. **Executive Committee Attendance (via Teams):** Ann Schubert, Mel McKenzie, Kris Thomasson, Rich Heinzenberger, Jake Lehman, Chris Schott, Aryn Gilenson, Jay Hocutt
- b. **Social Fundraiser** – golf scramble April 18 at Egwani Farms. The agreement has been signed and paid for. We have a start time of 8:30 AM. Jake & Jay
 - i. **Jake to send final sponsorship information. We need to create a request for sponsorship on Chapter letterhead.**
 - ii. Rich will help provide Jake with our chapter logo to format the sponsorship letter.
 - iii. Jake to create save-the-date flyer (Rich can assist), will send to Aryn for posting on the website and Rich for email distribution to membership.
 - iv. Jake will hit the local golf shops for donations/sponsorships
 - v. Kris working to setup payment and registration option through chapter website (PayPal) by end of January.
 - vi. Ann to check for donation of food for event.
- c. Looking for presenters and activities for Chapter meetings in 2026
 - i. possible windshield tour of Y-12 through UCOR.
 - ii. Possible dinner with Wyatt on February 18 for anyone interested since he is flying in to present for our chapter meeting on the 19th.

2. New Business

- a. Gearing up for Officer Election Cycles and Nominations – Ann and Mel to lead the charge with help of David. Last election was May 15, 2025.
- b. Mel working on report from the Fall 2025 ROC
- c. Ann will provide copy of Chapter Bylaws for review.

3. Reports

- a. Mel – President Elect
- b. Kris – Treasurer – Current balance \$25,671.65
- c. Rich – Secretary
- d. Don – Advisory Group Member
- e. David – Nominations and Elections
- f. Aryn - Communications
- g. Jake – Membership
- h. Jay – Professional Development
- i. Bethany – Program Chair
- j. Chris Schott– Awards and Honors Chair



Meeting Minutes 1-12-2026 @ 3:00pm

k. Jeff – Jobs Chair

Future Meeting and Event Schedule

Topic/Tour	Speaker/Host	Location	Date
January – Meeting/Presentation	Amy Courter, <i>Emotional Intelligence/UCOR</i>	UCOR, Meet & Train Rm Oak Ridge, TN	1/15, 3:00 PM
February - Meeting/Presentation	Wyatt Bradbury, <i>Functionally HOPping</i>	EnSafe	2/19, 9:00 AM
March - Meeting/Presentation	Rich Heinzenberger, <i>Indoor Air Quality</i>	EnSafe	3/19, 9:00 AM
April – (TBD) Meeting/Tour of Carter Manufacturing	TBD	TBD (Carter Manufacturing)	TBD

4. Adjourn @ 3:25p