



1. Welcome

- a. **Executive Committee Attendance (via Teams):** Ann Schubert, Mel McKenzie, Rich Heinzenberger, David Hixenbaugh, Jake Lehman, Chris Schott, Aryn Gilenson, Kris Thomasson, Bethany Knight, Jay Hocutt, Bethany Knight

2. Ongoing Business

- a. **Next Chapter Activity** – November 12 & 13. TVS-AIHA Fall Conference, The Venue at Lenoir City. ASSPETN25 = \$25 discount. We will have a booth and are sponsoring breakfast.
 - i. Ann to look into creating a QR Code directing people to the website
 - ii. Check with Aryn about adding an East TN ASSP LinkedIn icon to the chapter website
- b. **Social Fundraiser** – golf scramble April 18 at Egwani Farms? Jake & Jay
 - i. Jake and Jay to lock in the date
 - ii. Need a flyer w/QR code link to registration
 - iii. Aryn and Kris to look into collecting \$ through the East Tennessee ASSP website events page
 - iv. Looking for sponsors
- c. **Need headshots** for two officers/chairs for the Webpage.
- d. **December Social/charity event** – Need to set up so we can have a flyer/QR code at the TVS-AIHA Fall Conference Booth.
 - i. Abridged Craft Axe Throwing – December 18th @ 6:30pm
 - ii. Bethany to check availability
 - iii. This will be our charity event, so everyone should bring a new, unwrapped bike helmet
- e. **SafetyFest (Save the Date)** – April 27 – May 1, 2026

3. New Business

- a. Looking for presenters for Chapter meetings next year.

4. Reports

- a. Mel – President Elect
- b. Kris – Treasurer (\$29,973 before ROC expenditures/payments) Will create receipts for sponsors
- c. Rich – Secretary



Meeting Minutes 11-3-2025 @ 3:00pm

- d. Don – Advisory Group Member
- e. David – Nominations and Elections – The Southern Area is working to get the Purchase Area chapter back online (Murray State student chapter is in this area)
- f. Aryn - Communications
- g. Jake – Membership
- h. Jay – Professional Development
- i. Bethany – Program Chair
- j. Chris Schott– Awards and Honors Chair
- k. Jeff – Jobs Chair

Future Meeting and Event Schedule

Topic/Tour	Speaker/Host	Location	Date
November	TVS/AIHA-ASSP Joint PDC Conference	Lenoir City	11/12 & 11/13
December	Charity Social	Craft Ax Throwing	12/18 6:30 PM
January	Amy Courter, <i>Emotional Intelligence/UCOR</i>	Oak Ridge, TN	1/15, 3:00 PM
February	Wyatt Bradbury, Human Organization Performance	EnSafe Office	2/19, 9:00 AM
March	Rich Heinzenberger, CIEC - Indoor Air Quality	EnSafe Office	3/19, 9:00 AM
April	SafetyFest	Oak Ridge	4/27 – 5/1
May	Keurig Tour?		
June	Safety 2026	Anaheim, CA	June 15-17

5. Adjourn at 3:47pm