



1. Welcome

- a. **Executive Committee Attendance:** Ann Schubert, Mel McKenzie, Rich Heinzenberger, Kris Thomasson, David Hixenbaugh, Aryn Gilenson, Jake Lehman, Chris Schott, Don Elswick. Full attendance sheet attached.

2. Ongoing Business

a. Next Chapter Meetings

- i. August 15, 2025 - Bush Beans facility in Dandridge, TN at 10:30a – 11:30am. Up to 30 attendees welcome.
- ii. September – Meeting/Golf Event/Fund Raiser - Date/Time TBD
 1. Jake leading the charge, but will need support from Bethany and Aryn to gauge interest
 2. It's projected that we'll need 32 teams at a up front cost to the chapter of \$12K
 3. Currently looking at Avalon Country Club in Lenoir City
 4. There are concerns about the upfront cost / attendance
 5. Jake to draft email and Rich to send to members to gauge interest

b. ROC Meeting Oct 22 – 24

- i. East Tennessee Chapter will host the Region VII Fall ROC meeting.
- ii. Committee members: Mel, Kris, Bethany, Floyd, Lance, Cynthia, Rich and Aryn
- iii. Mel to look into reserving 4 lanes at Maple Hall Bowling Alley. Plan to open to chapter members.

c. TVS AIHA Conference

- i. Presenters needed (Don suggests Fall Protection Competent Person covering new ANSI Standard). Rich to reach out to EnSafe employees who could do it
- ii. Rich to register and staff the ASSP booth Nov. 12

d. Newly elected EC positions need to complete Required Training



Meeting Minutes 8-11-2025 @ 3:00pm

- e. **EC members need to complete their headshots/profile updates for website**
- f. **Chapter Annual Planning Report (Ann)**
 - i. Need to post to ASSP COMT
 - ii. Need to meet benchmarks to maintain Platinum status
 - iii. Need to decide on activities to complete

3. New Business – Current EC Roster

- Ann - President
- Mel – President Elect
- Kris – Treasurer Current balance about 30K
- Rich – Secretary
- Don – Advisory Group Member
- David Hixenbaugh – Nominations and Elections
- Aryn - Communications
- Jake – Membership
- Jay – Professional Development
- Bethany – Program Chair
- Chris Schott – Awards and Honors Chair
- Jeff – Jobs Chair

4. Future Meeting and Event Schedule

Topic/Tour	Speaker/Host	Location	Date
August	Tour of Bush Beans Facility	Dandridge, TN	8/15
September –???	???	???	???
October	Fall Regional Operating Committee	Downtown Hyatt	10/22 – 10/24

5. Adjourn 3:40p