

**EC East Tennessee Chapter Agenda 7/14/2025**  
**3:00 PM**

**1. Welcome!**

- a. **Attendance:** Ann Schubert, Mel McKenzie, Rich Heinzenberger, Kris Thomasson, Aryn Gilenson, Lance Greene, Bethany Knight, Don Elswick

**2. Ongoing Business**

- a. **Next Chapter Meeting** – July 17, 9:00 – 10:00 AM at EnSafe, Warehouse Safety – Keith Kregel.
- b. **ROC Meeting** – East Tennessee Chapter will host the Region VII Fall ROC meeting, Oct 22 - 24. Committee members: Mel, Kris, Bethany, Floyd, Lance, Cynthia. Aryn interested in attending parts of the meeting.
- c. **Social Fundraiser** – golf scramble – Jake Lehman and Bethany Knight to plan?
- d. **TVS-AIHA Fall Conference** – Planning meetings have started, scout any speakers at Safety25 and let Ann know if there are people we should contact for the fall conference.

**3. New Business**

- a. Need headshots for Webpage. Members need to update their ASSP profile because that's where ASSP pulls from for the chapter website now. This is important for all to update since we get points for all officers having a headshot when we do our COMT (points determine our chapter recognition level)
- b. Officers need to complete ASSP position training - also important for COMT – login to your assp account and look for applicable training in “my learning”
- c. Mel, Bethany, Aryn, Don attending Safety25
- d. Presentation for Thursday? Ann will reach out to Keith for presentation and CC Mel and Rich so Mel can put the slide deck together for Thursday.

**4. Reports**

Chapter Organization Management Tool submitted. We have received Platinum level

- a. Mel – President Elect
- b. Kris – Treasurer \$31,612.74 some reimbursements owed for Spring ROC
- c. Rich – Secretary
- d. Don – Advisory Group Member
- e. Lance – Nominations and Elections
- f. Aryn - Communications

- g. Jake – Membership
- h. Jay – Professional Development
- i. Bethany – Program Chair
- j. Open – Awards and Honors Chair
- k. Jeff – Jobs Chair

**Future Meeting and Event Schedule**

<b>Topic/Tour</b>	<b>Speaker/Host</b>	<b>Location</b>	<b>Date</b>
July	Warehouse Safety – Keith Kregel,	EnSafe	7/17 9:00-10:00
July	Leadership Conference and Safety 2025	Orlando, FL	July 21 July 22-24
August	Tour of Bush Beans Facility	Dandridge, TN	8/15
September			
October	Fall Regional Operating Committee	Downtown Hyatt	10/22 – 10/24

**5. Adjourn 3:31**

Notes taken by Mel McKenzie for Rich Heinzenberger